

All Saints' Episcopal Church
Regular Vestry Meeting
August 20, 2018

PRESENT: The Rev. Mike Adams, Rector; Cynthia Caruso, Associate Rector; Anne Province, Senior Warden; Cynthia Beeman; Amy Easterling; Olga Garza; Brandon Janes; Gary Thompson; Robert Wells; Kate Wood; Patricia Goubil-Gambrell, Treasurer; Sandra Kelley, Clerk.

ABSENT: Bill McLellan, Junior Warden; Karen Mountain; Alan Nelson; Charles Stuart.

DEVOTIONAL: Alan Nelson will present the September devotional.

MINUTES: Sandra Kelley

The minutes of the July meeting were approved as presented.

TREASURER: Patricia Goubil-Gambrell

The Financial Report as presented from the Finance Committee was accepted on voice vote.

Patricia then presented the following resolution from the Finance Committee:

Resolved that the Vestry requests from the Endowment Fund the sum of \$30,000 to be put in the Vestry Designated Fund Money Market account at Frost Bank to use as a contingency fund for cash flow purposes. The Rector and the Senior Warden or Treasurer would approve use of the fund and the Vestry would be notified when the fund has been used. Any money taken would be returned to the Fund as soon as it becomes available in the Operating Fund.

After extensive discussion regarding reserve/contingency funds needed, the resolution passed on voice vote.

The Treasurer then presented request for reimbursement from the Endowment's O.V. Bennett Fund for the following: \$1720.58 for HVAC boiler repair, \$1487, \$630.74 and \$628.10 for property lighting in need of replacement and repair. Both items were approved by voice vote.

The auditor will present the Audit report at the September 17 vestry meeting.

OLD BUSINESS:

Committees for the All Saints' Homecoming Weekend need to begin making firm plans regarding the costs for the planned events and the fees that will be charged for each of the three events, Homecoming Dance on Friday, The Tour of Homes on Saturday and the BBQ Cook-off on Sunday.

Those vestry members unable to attend the July meeting were asked to indicate which of the committees on which they wish to serve. Amy Easterling agreed to work on the Dance committee with Robert Wells, and Brandon Janes. The All Saints' Youth group has offered to assist in the decorations for the dance. Olga Garza, and Kate Wood signed on to help Bill McLellan and Gary Thompson with what's needed for the BBQ Cook-off. Alan Nelson will be asked to assist, Cynthia Beeman, Karen Mountain, Anne Province and Charles Stuart in the tour of Homes Committee.

Willett Hauser continues with the design work on the Lee/Tuttle window replacement. Time line is not known.

JUNIOR WARDEN:

In the absence of the Junior Warden the vestry was referred to the report presented by the Facilities Director. Upstairs rooms have been cleaned and are ready for the new carpeting.

SENIOR WARDEN: Anne Province

Anne gave a brief outline of what she will present to the Adult Forum on Kick-off Sunday, September 9. She will present the aspirational budget that includes the hope of raising funds for a Children and Youth Ministries Director to continue the excellent work begun by Lee Read. In addition the budget includes funds for a part-time Social Media Intern and additional funds for Adult Education presenter honorariums. Pledge cards are still being designed but will hopefully be available for Kick-Off Sunday.

With the assistance of Gary Thompson, a visual of the Strategic Plan was presented.

FEATURED CONVERSATION: Patricia Goubil-Gambrell, Treasurer

Patricia began the conversation with additional information provided by the bookkeeper to explain how we might be able to meet the aspirational budget as approved by the Finance Committee. The goal of a Children and Youth Ministries Director would increase the budget by \$25,000 per year, \$5000 for a part-time Social Media Intern and \$1200 for Adult Forum expenses and with the standard annual increases of approximately \$10,000 to the Operating Budget, i.e. salary, utilities, insurance, etc. that occur every year makes a total budget increase of \$51,444.

There was extensive conversation about debt service. A motion was made to increase the budget by \$15,000 to assure the debt service can be properly met. The motion was seconded and passed on voice vote, bringing the aspirational budget to \$66444.

NEW BUSINESS;

The electronic vote to request funds to reimburse the Operating Account for the installation of a new fence at the rectory with funds to come from the Masterson Fund account of the Endowment. The Ratification was given by voice vote.

CLERGY REPORTS: Cynthia Caruso

Announced that there will be three Sharing Faith lunches: September 16, October 14 and November 11. All will be held in Kinsolving Parish Hall. The lunches are based on the dinners suggested by the Diocese for coming together and sharing a meal and what our Christian faith means in our lives.

Mike Adams:

The All Saints' Refugee Family Assistance Team has been assigned a new family. And, an anonymous donor, one of our Day School families has contributed half of a scholarship to the All Saints' Episcopal Day School for the 3 yr. old in the refugee family.

The Vestry agreed to fund the other half of from the Endowment.

Requesting \$1500 to \$2000 from the Endowment to assist the Front Porch in a five series Sunday Pub Church was discussed.

Calendar:

Aug. 28 Installation of Ricardo Lopez as rector of the San Miguel Church in Odessa.

Sept.1 Funeral for Brenda Whittington, Woman-to-Woman mentee
Sept. 2 Lemonade in the Shade
Sept. 9 Kick-Off Sunday, Adult Forum, Sunday School, Stewardship Drive
Sept. 15 One-day Discovery Class
Sept. 17 Vestry meeting
Sept. 30 Bishop Dena Harrison's visit and meeting with the Vestry

Meeting adjourned at 9:20 p.m.

Sandra Kelley, Clerk