

All Saints' Episcopal Church
Regular Vestry Meeting Minutes
July 15, 2019

PRESENT: The Rev. Cynthia Caruso, Associate Rector; Alan Nelson, Senior Warden (via phone); Gregg Free, Junior Warden; Cynthia Beeman; Phil DeFalco; Olga Garza; Charles Stuart; Gary Thompson; Robert Wells; Kate Wood; Sandra Kelley, Clerk; Patricia Goubil-Gambrell, Treasurer

ABSENT; Kit Garvin; Johanna Hartelius; Karen Mountain

OPENING PRAYER: The Rev. Cynthia Caruso

DEVOTIONAL. The Rev. Cynthia Caruso led the vestry in the Litany for Rector Search. Gary Thompson will present the August devotional.

MINUTES: Sandra Kelley

The minutes of the June meeting were approved with spelling corrections.

TREASURER'S REPORT: Patricia Goubil-Gambrell

From the bookkeeper's Finance Report, Anita notes that income remains steady; and the Balance Sheet reflects the reimbursement from the Diocese for the March, and April salary of the former rector. Endowment reimbursement will be made when Schwab has approved the signers on the account.

The treasurer moved for the approval of Endowment reimbursement \$1344.69 for the expense incurred repairing the rectory HVAC unit. Approval was given on voice vote.

A motion to accept the Finance Committee report was made, seconded, and approved on voice vote.

The treasurer is working with the Senior Warden on a compensation package of \$187,000.80 (\$156,000.80 actual cash outlay) to be presented to the potential Interim Rector. As it is less than the funds for the pervious rector the lapsed funds can be utilized for expenses in the calling process of permanent rector.

The Treasurer again requested a Stewardship Committee be appointed and begin the process of securing pledges for a 2020 budget. The Finance Committee will begin the budgetary process in August.

At the request of James Williamson, and consensus of the Vestry the balance of Myra Williamson's will is to be utilized for the Children and Youth ministry program.

There was continued discussion on needs for the 2020 budgetary year.

JUNIOR WARDEN: Gregg Free

The church roof repair has been completed. The Building and Grounds Committee is still planning a meeting with the Finance Committee to prioritize Endowment Funds available for the vestry use with much of the Gregg House system in need of attention, electrical, plumbing and HVAC.

The display case needs to be designed and, after the final payment to Willet Houser, will use remaining funds from those collected for the replacement of the Lee window.

SENIOR WARDEN; Alan Nelson

Announced that there has been an acceptance to the position of Interim Rector. The compensation package is still under discussion. In light of the probability of a resident for the rectory the necessary refurbishing needs to begin, floors, painting, etc. Indications are that furniture rental will not be needed. The Letter of Acceptance will need the final approval of the Diocese. No information will be shared with the parish until all is finalized.

COMMITTEE REPORTS: Children and Youth Ministry, Robert Wells and Kate Wood.

Kate and Robert presented further information on the Youth and Children Ministry. Of six resumes considered the committee moved that Don Carlson be offered the position. With no second needed the motion passed on voice vote. Compensation and office space will be discussed.

Rector Recognition Committee Olga Garza

The committee continues its work. Both Camp Allen of the Diocese of Texas and Camp Hardtner of the Diocese of Western Louisiana have been contacted. They both have methods to accept scholarship donations given in recognition of individuals.

NEW BUSINESS: None

OLD BUSINESS: Ratified two electronic votes, one for \$3200 as the balance due on church roof repair, passed with one abstention, the second vote was to ratify the acceptance of the revised Day School Board By-laws.

ASSOCIATE RECTOR: Cynthia Caruso

No report

FEATURED CONVERSATION

The treasurer presented, from the Finance Committee, the Revised Financial Policies in particular purchasing procedures and credit card use limits. The Vestry requested in addition that a Vendor list be maintained in the office and reviewed annually. Credit card receipts for travel expenses are to be turned in to the bookkeeper within 48 hours of return. The procedures with the amendments were passed on voice vote.

Meeting adjourned at 9:35 p.m.

Sandra Kelley,
Clerk of the Vestry