

## **All Saints' Episcopal Church**

Regular Vestry Meeting Minutes  
October 21, 2019

**PRESENT:** Brian Hopper, Senior Warden; Gregg Free, Junior Warden; Cynthia Beeman; Phil DeFalco; Kit Garvin; Olga Garza; Karen Mountain; Charles Stuart; Gary Thompson; Robert Wells; Kate Wood; Sandra Kelley, Clerk; Patricia Goubil-Gambrell, Treasurer

**ABSENT;** Lane Hensley, Interim Rector; Cynthia Caruso, Associate Rector

**GUESTS:** Richard Ribb, Nancy Crichlow, Michelle Carlson

**OPENING PRAYER:** Brian Hopper

**DEVOTIONAL.** Charles Stuart  
Presented the poem "Tis a Fearful Thing" by Yehuda HaLevi.

**MINUTES:** Sandra Kelley  
The minutes of the September meeting were approved as presented.

Richard Ribb, representing Austin Interfaith (becoming Central Texas Interfaith) outlined the goal of the organization, which is to build a neighborhood power base to weigh in on public issues of common concerns. It was the request of the organization that All Saints,' in developing their next budget, would consider an increase of their current annual pledge.

Nancy Crichlow, President of the All Saints' Episcopal Day School Board of Directors, gave a brief update on the search for a new Head of School to replace Cindy LaPorte who retires in 2020. An offer will be made in the next few weeks, with a starting time, July 2020.

Michelle Carlson. All Saints' representative to the Diocese of Texas, Regional Discernment Committee, presented Kelly Barnhill for vestry consideration and approval to move forward in the process for being ordained to the Bi-vocational priesthood. The motion was made and seconded to approve Kelly Barnhill entering into the process for ordination to the Bi-Vocational priesthood. The motion passed on voice vote.

**TREASURER'S REPORT:** Patricia Goubil-Gambrell  
The Financial report as presented by the Finance Committee was approved on voice vote. There was a brief discussion on the 2020 budget with some changes to monies being used from the Endowment for salaries.

9 pledges for 2020 have already been received for just over \$41,000. Patricia presented two possible resolutions that had been drawn up by The Rev. Lane Hensley, Interim Rector governing the use and process of Clergy Discretionary Funds. There were some questions that could not be answered since the interim rector could not be on hand and since the Finance Committee has not yet had an opportunity to review the process/uses, it was the feeling that voting on the resolutions should be deferred to the next meeting of the Vestry.

**OLD BUSINESS:** Vestry Nominations

Charles Stuart reported the committee's recommendation for new vestry members: Carol Moczygemba for the remaining two years of Johanna Hartelius term, Brian Hopper to complete the remaining one-year term of Alan Nelson, Gregg Free to complete the remaining one year of Bill McLellan and Darla Desormes-Smith, Jan Triplett, Matt Davis and Joe Lostracco for full three-year terms. A motion was made and seconded to accept the slate as presented by the Nominating Committee. The slate will be voted on by the parish on Sunday, November 17.

Council delegates and alternates are not yet fulfilled, will be completed in time for the parish elections.

Additional Old Business was the recognition of the previous rector. Final determination will be a one-time request for donations to then be forwarded to Western Louisiana's Camp Hardtner for camp scholarships in the name of The Rev. Michael K. Adams. A motion was made and seconded that around Thanksgiving donations be requested via email for this purpose. The motion passed on voice vote. Olga Garza will begin developing the information needed for the electronic mail.

**JUNIOR WARDEN:** Gregg Free

Gregg presented the members of the current Buildings and Grounds members and their areas in which they can be of the most support. They are:

Gregory Free, Chair, Historic Preservation Specialist

Cynthia Beeman, Historian

Kit Garven, Interior Designer

Jay Barnes, Architect

Carol Barnes, Interior Designer

Ann Rutledge, Chair of St. Francis Guild

Bobby Wright, Civil Engineer

Jon Van Allen, Landscape Architect

Patti Woolery-Price, Building Users Contact

Junior Warden

Past Junior Warden

Jay Farrell, AIA (ex-officio) Columbarium Committee Chair

The motion was made and passed on voice vote to accept the committee .

There has been a gift of \$5000 to restore the sprinkler system in the gardens. A single source has been identified to perform the scraping and preparation for new sprinkler heads not of the popup variety.

There was concern about the dispensing of alcohol during some events and having it brought into the sanctuary for non-sacramental use. The motion to deny this from further happening passed on voice vote.

The Junior Warden presented the following request for expending the remaining Building and Grounds funds from the 2019 budget

**REQUEST--BUILDING AND GROUNDS--MAINTENANCE and UPGRADES**

Grounds	Amount	Description	Notes
Tree care; plant Nazro Oak	4,500	Prune dead/diseased wood, aerate soil, fertilize. Vendor estimate	1
Repair (9) remaining landscape lights	1,150	2/3 completed in 2018; replace/re-wire fixtures and lamps	2
Implement Phase 1 Master Landscape Plan	5,000	Remove shrubs, clear beds, plant ground cover and new trees.	
<b>Buildings</b>			
Waterproof wall N stair--GREGG HOUSE	750	clean mildew, patch grout, caulk windows, coat brick w/matte sealer	3
Conserve Doug Jacques mural	500	reattach paint losses where possible; infill painting	3
Refinish floors Kinsolving Hall	5,100	lowest bid to date from an existing Vendor	4
Replace stone step--Chapel Entrance	1,500	<b>SAFETY ISSUE:</b> spalling/crumbling stone, improper rise/run	5
Repair (1956) terrazzo floors GREGG HOUSE	4,000	patch cracks, infill losses/damage/plan changes; regrind and polish	6
Electrical system review GREGG HOUSE	2,600	<b>SAFETY ISSUE:</b> preliminary estimate from Vendor--Z-Non Electric	7
Repair Replace concrete at University Exit	5,000	<b>SAFETY ISSUE: Broken steps and sidewalk are hazardous</b>	8
<b>TOTAL</b>	<b>30,100</b>		

**NOTES**

1. Tree care omitted from budget 2-3 years; excessive dead/diseased wood throughout property threatens many trees
  2. Budget concerns allowed only partial completion of exterior lighting repairs December 2018
  3. Water penetration is causing moisture to lift paint layers from un-primed plaster; re-attachment/inpainting required
  4. Parquet floors (1986) are scratched/worn/discolored; can be sanded only once--properly finished should last 10 years.
  5. Spalling due to age/delamination of limestone unsightly & causing a tripping hazard; Safety/egress code violation
  6. Numerous cracks/repairs/thresholds/edges; areas worn down to concrete substrate. Estimate from terrazzo specialist
  7. Address overloaded/abandoned circuits/damaged breakers/improper connections noted by Engineer & Electricians
8. Broken steps and sidewalk are hazardous ; a ramp may be substituted for ease and cost

The vestry gave approval to the request, making the safety issues the top priority.

**SENIOR WARDEN;** Brian Hopper

**Senior Wardens Report**

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**Stewardship:**

Campaign is launched! Stewardship campaign mailings have been sent. Will be working with the stewardship committee and members of the vestry to schedule a full roster of announcements in promotion of the stewardship campaign focused on the themes of 120 years of continuity and dedication of Time, Talent and Treasure. Will continue to work with the committee and the vestry to promote complete pledging, and its impact on the budget.

**Finance:**

As will be seen in the report from the finance committee, a draft budget has been submitted. As we see the returns from the pledging effort and better understand the funds available from the endowment, we will continue to modify the proposed budget for the coming year. Please note that the amount budgeted for the Rector search is a placeholder and will evolve as we better understand the actual costs.

**Committees and Governance:**

Have completed the survey of the existing committee structure. Cynthia Beeman has agreed to join me in an ad hoc effort to consolidate and strengthen the existing committee system. We have discussed in new business the first evolution towards an overall organizing structure.

**Front Porch:**

Rev. Kinney is beginning a discernment process for the future of the Front Porch ministry at All Saints. He will work with his board and with the Outreach and Finance committees as we consider both the short and long-term plans for this ministry.

**Search:**

With a great deal of help from Sandra, Lane, Marvin, Gregg Free, Mona and Anita, I have completed the Parish transition assessment, which was the next step not yet completed in the Diocesan process. We will discuss in new business the formation of a Parish Profile committee. We also as a vestry need to consider how to do our congregational assessment.

**Communications with the Parish:**

We now all have red nametags identifying us as members of the vestry. Please try to wear them, and please invite folks to talk to you about their hopes and fears for the future of our parish. I will be making a practice of making myself available for questions at the coffee hour at 9, as well as encouraging casual conversations, emails and all questions. Please come join me in all of these practices. Let us also all keep in touch and share tough questions, conversations and thoughts as we try to keep folks abreast of our process. I remind you all that we are pledged to confidentiality about all of the names involved but let us try to be as open as possible about all of the rest of the work we are doing.

The Parish Profile committee will need to be established so that when parish input has been received the data can be compiled put out on the website. The profile is to include extensive photos and the telling of the All Saints' story.

Meeting adjourned at 9:10 p.m.

Sandra Kelley,  
Clerk of the Vestry